

SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

**Meeting to be held in Civic Hall, Leeds on
Monday, 10th October, 2011 at 10.00 am**

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

- B Anderson (Chair) - Adel and Wharfedale;
R Grahame - Burmantofts and Richmond Hill;
K Groves - Middleton Park;
M Hamilton - Headingley;
J Hardy - Farnley and Wortley;
P Harrand - Alwoodley;
G Hyde - Killingbeck and Seacroft;
J Jarosz - Pudsey;
J Marjoram - Calverley and Farsley;
C Townsley - Horsforth;
N Walshaw - Headingley;

Please note: Certain or all items on this agenda may be recorded

**Agenda compiled by:
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:- No exempt items on this agenda.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATIONS OF INTEREST

To declare any personal/prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notification of substitutes.

6

MINUTES - 12 SEPTEMBER 2011

To confirm as a correct record, the minutes of the meeting held on 12 September 2011 – **to follow**

7

RECOMMENDATION TRACKING

To consider the report of the Head of Scrutiny and Member Development presenting progress made in responding to the recommendations arising from the previous Scrutiny Inquiry into Integrated Offender Management

1 - 16

8

FINANCIAL HEALTH MONITORING 2011/12 - ENVIRONMENT AND NEIGHBOURHOODS DIRECTORATE

To consider the financial position of the Environment and Neighbourhoods Directorate after five months of the 2011/12 financial year – **to follow**

9

SCRUTINY REVIEW OF HEALTH AND SAFETY AND FOOD SAFETY REGULATORY SERVICES WITHIN ENVIRONMENTAL HEALTH - DRAFT TERMS OF REFERENCE

17 -
26

To consider the report of the Head of Scrutiny and Member Development presenting draft terms of reference for the Board's forthcoming review of Health and Safety and Food Safety Regulatory Services within Environmental Health

10

WORK SCHEDULE

27 -
66

To consider the Board's work schedule for the forthcoming municipal year.

11

DATE AND TIME OF NEXT MEETING

Monday, 14 November 2011 at 10.00 a.m. (Pre-meeting at 9.30 a.m.)